**PGR STUDENT: PROGRESS REVIEW 3 REPORT**

For further guidance, please see the Progress Review Handbook which can be accessed here:

<https://www.keele.ac.uk/media/keeleuniversity/sas/qa/currentpgrstudents/pgrcodeofpracticeguidancedocs/2022-05%20(v.3.0)%20Progress%20Review%20Handbook.pdf>

**To be completed by the student:**

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| **Section A: Student Details** | | | | |
| Name of student: |  | Student No. |  | |
| Research Home: | FMHS / HUMSS / NATSCI | | | |
| Lead supervisor: |  | | | |
| Degree registered for: |  | Current MoA: | FT / PT | |
| Start date: |  | End date: |  | |
| Source of funding: |  | | | |
| Do you have a Learning Support Plan in place? | | | | Yes / No |
| If so, do you require any reasonable adjustments to be implemented during your studies as a result of a disability or dyslexia? | | | | Yes / No |

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| **Section B: Student Self-Assessment** | | | |
| **General Progress and Standard of Work** | | | |
| Have you attached your most recent Interim Progress Review Report? | | Yes / No | |
| Do you have an agreed timetable for the completion of your thesis with your supervisory team? | | Yes / No | |
| What is the submission date you have agreed with your supervisory team? | |  | |
| Are you confident that you will be able to meet this submission date? | | Yes / No  If ‘No’, please provide information in the ‘Additional Details’ box below. | |
| **Research Training and Personal Development Skills** | | | |
| Have you updated your Personal Development and Learning Plan (PDLP) on eVision? | | Yes / No  *Please ensure you click ‘email PDLP to Supervisor" on the final screen to save your update.*  Updated paper copy attached instead?  Yes / No | |
| Have you successfully completed the core research/personal development skills training requirements as set out in the  [Code of Practice on Postgraduate Degrees](https://www.keele.ac.uk/media/keeleuniversity/sas/qa/currentpgrstudents/pgrcodeofpractice/December%202020%20CoP%20on%20Postgraduate%20Research%20Degrees.pdf). [students enrolled on professional doctorate programmes should tick N/A] | | Yes / No / N/A | |
| Please identify any outstanding research/personal development skills training needs you have: | |  | |
| **Oral Examination Needs** | | | |
| Please confirm whether you have any needs (e.g. reasonable adjustments) you want to be considered at the time your oral examination (viva) is arranged: | |  | |
| **Additional Details** | | | |
| Please use this space to provide details of any impediments to timely submission, and outline your plans to address them: | | | |
| **Section C: Continuation request** | | | |
| Please confirm whether you would like to request a transfer to continuation (writing up): | | Yes / No  *Before submitting this request, please read the guidance set out in the* [*PGR Code of Practice*](https://www.keele.ac.uk/study/postgraduateresearch/kda/researchstudents/pgrcodeofpractice/) *noting student progress and fees liable.* | |
| Briefly summarise the reason for the request: | |  | |
| Date the transfer is due to come into effect: | |  | |
| If you started before in 2020 or before, Please confirm whether you would like to request a continuation fee waiver, in line with University [Covid-19 support](https://www.keele.ac.uk/study/postgraduateresearch/kda/researchstudents/pgrguidanceandforms/). | | Yes / No | |
| Briefly summarise the reason for requesting a fee waiver (50 words maximum):  Please read the guidance documents for criteria [here](https://www.keele.ac.uk/study/postgraduateresearch/kda/researchstudents/pgrguidanceandforms/). | |  | |
| **Student declaration** | | | |
| Student’s signature: |  | Date: |  |

**To be completed by the supervisory team:**

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| **Section D: Supervisory Team Interview** | | | |
| **Members of Supervisory Team** | | | |
| Please list the members of the supervisory team present at the interview: | |  | |
| **General Progress and Standard of Work** | | | |
| Do you consider the statements above to be an accurate record of the student’s progress? | | Yes / No  If ‘No’, please provide a brief account of what you consider to be inaccurate: | |
| Are you confident that a sufficient plan is in place to ensure that the student can achieve their deadline for submission i.e. a Personal Development & Learning Plan (PDLP) and thesis plan with clear timescales for completion of chapters/section. | | Yes / No | |
| **Doctoral candidates only -** At this stage of the student’s programme, do you recommend that they transfer to an MPhil or MRes route?  *NB: if yes, this will be referred to the Research Degrees Committee as per section 8.2 of the* [*Code of Practice on Postgraduate Research Degrees.*](https://www.keele.ac.uk/media/keeleuniversity/policyzone20/studentandacademicservices/postgraduate-research-degrees-cop.pdf) | | Yes / No | |
| **Research Training and Personal Development Skills** | | | |
| If the student has indicated any outstanding research/personal development skills training needs, please summarise any plans you have agreed to address these needs: | |  | |
| **Oral Examination Needs** | | | |
| If the student has indicated any needs (e.g. reasonable adjustments) to be considered for the oral examination, please summarise any plans you have agreed to address these needs: | |  | |
| **Additional Details** | | | |
| Please use this space to make any additional comments on the statements above from the student: | | | |
| **Continuation requests only** | | | |
| Are you confident they will submit the thesis within the maximum period of registration set out in the relevant milestones document (accessed [here](https://www.keele.ac.uk/study/postgraduateresearch/kda/resources/pgrguidanceandforms/#pgr-milestones-(phd,-mphil-and-professional-doctorate))). | | Yes / No | |
| The work that is required up to submission of the thesis is such that it can be satisfactorily completed using only the following level of resources:   * Minimal supervision, primarily related to reading and commenting on draft thesis chapters; * Access to the library; and use of computing facilities | | Yes / No | |
| Lead Supervisor’s signature: |  | Date: |  |

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| **Section E: FRO Postgraduate Research Committee Approval** | | | | |
| **PROGRESSION REVIEW 3:**  The Faculty Postgraduate Research Committee has approved the form: Yes / No  The report has been shared with the student:  Yes / No | | **CONTINUATION REQUEST:**  The Faculty Postgraduate Research Committee has approved the request: Yes / No  Fee waiver approved: Yes / No | | |
| PGR Director’s Signature: |  | | Date: |  |
| Print Name: |  | | | |

The fully completed form should be submitted to the PGR Administrator of the Faculty Research Office. It will then be referred to the PGR Student Records and Examinations Officer (email to: [studentrecords@keele.ac.uk](mailto:studentrecords@keele.ac.uk)) for action and reporting to the Research Degrees Committee.